

**COASTSIDE FIRE PROTECTION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING**

**October 25, 2017**

**LOCATION:  
1191 Main Street, Half Moon Bay, CA 94019**

**ACTION MINUTES**

**1. OPEN SESSION**

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

**2. ROLL CALL**

Directors Present: Secretary Ginny McShane, Director Steve Stockman,  
Director Bruce MacKimmie, Vice President Cockrell, and  
President Gary Burke.  
Legal Counsel: Jean Savaree.  
Cal Fire: Chief Ian Larkin.  
Staff: Assistant Chief Paul Cole.  
Admin. Secretary: Jean Headley.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

None.

**5. CONSENT CALENDAR**

- A. Approval of minutes of September 27, 2017 Regular Board Meeting.
- B. Approval of Vendor Checks #18668-18752 in the amount of \$330,301.48, dated September 1 to September 30, 2017.
- C. Approval of Payroll Checks #20965-20969 in the amount of \$569.90, dated September 1 to September 30, 2017.
- D. Direct Deposit of Federal, State & Hospital Taxes I the amount of \$102.90, dated September 1 to September 30, 2017.

ON MOTION by Director MacKimmie, seconded by Secretary McShane, the Board voted to approve the Consent Calendar as submitted. Director MacKimmie recused himself from voting on Item 5B. Motion passed 4-0-1.

**6. NEW BUSINESS**

- A. Discuss canceling the November and December Regular Board Meetings and reschedule a Special Board Meeting for December 15, 2017

Assistant Chief Cole introduced this item and he and the Board discussed this issue. Following discussion, it was decided to hold a Special Board Meeting on Monday, December 11, 2017, at 6:00 p.m.

ON MOTION by Vice President Cockrell, seconded by Director MacKimmie, the Board voted unanimously to cancel the regular November and December 2017 Board Meetings and schedule a Special Board Meeting for Monday, December 11, 2017, at 6:00 p.m. Motion passed 5-0.

**7. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report

President Burke reported there was no Finance Committee meeting this month. He commented on the Monthly Expense Report.

Assistant Chief Cole discussed CalPERS retirement costs, and discussion occurred between Director Stockman and Assistant Chief Cole.

- B. Volunteer Liaison Report

No report.

- C. Land and Structures Committee Report

No report.

- D. Special Districts Association (SMCO Chapter)

No report.

- E. ALS/JPA

No report.

- F. Emergency Preparedness

Director Stockman reported there is ongoing progress on preparing the Coastside for Disaster Preparedness.

G. Attorney's Report

No report.

H. Fire Chief's Report

CalFire Chief Larkin updated the Board on the fire in Santa Cruz County, where one firefighter received serious injuries and is still hospitalized.

Chief Larkin discussed the devastating fires in the North Bay.

Assistant Chief Cole indicated that two individuals will go for final inspection of the new ladder truck on November 15, 2017, and it should be here by December.

Assistant Chief Cole said that November 18, 2017 is the target date for completion of the Training Prop. He indicated a date will be decided for a public viewing of the Training Prop.

**8. CORRESPONDENCE**

President Burke referred to the Statistics Report and the monthly PARS report. Some discussion occurred.

**9. MOVE TO CLOSED SESSION**

The Board moved to Closed Session at 6:29 p.m.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: New C1 Subdivision and 531 Obispo Road (Existing Fire Station 41)

Agency Negotiator: Paul Cole

Negotiating Parties: Coastside Fire Protection District and Potential Purchasers

Under Negotiation: Terms and price for potential sale of property

**10. REPORT FROM CLOSED SESSION**

The Board returned to Open Session at 7:14 p.m. Attorney Savaree reported that no action was taken in Closed Session.

**11. ADJOURNMENT**

President Burke adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Ginny McShane, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Director MacKimmie, seconded by Secretary McShane, the Board voted to approve the Consent Calendar as submitted. Director MacKimmie recused himself from voting on Item 5B. Motion passed 4-0-1.

ON MOTION by Vice President Cockrell, seconded by Director MacKimmie, the Board voted unanimously to cancel the regular November and December 2017 Board Meetings and schedule a Special Board Meeting for Monday, December 11, 2017, at 6:00 p.m. Motion passed 5-0.