

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**  
**REGULAR BOARD MEETING**  
**July 27, 2016**  
**6:00 p.m.**

**LOCATION**  
**1191 Main Street, Half Moon Bay, CA 94019**

**AGENDA (Tab #1)**

1. OPEN SESSION – 6:00 pm
2. ROLL CALL  
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,  
Director Rarback
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - A. Approval of minutes of June 22, 2016 Regular Board Meeting.
  - B. Approval of minutes of July 19, 2016 Special Board Meeting.
  - C. Approval of Vendor Checks #17606-17674 in the amount of \$145,420.94, dated June 1 to June 30, 2016.
  - D. Approval of Payroll Checks # 20872-20877 in the amount of \$781.58, dated June 1 to June 30, 2016.
  - E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$149.59. dated June 1 to June 30, 2016.
6. CONTINUING BUSINESS
  - A. SDLF District of Distinction Update – Dir. Burke
  - B. New Fire Station 41 Update – Chief Cole
  - C. Station 40 Training Prop Construction Update - Chief Cole
  - D. Review and Update District’s 2014 Strategic Business Plan. Dir. Burke **(Tab # 2)**
7. NEW BUSINESS
  - A. Adopt Resolution No. 2016-22; Determining Special Tax Liability for Fiscal-Year 2016/17 for Community Facilities District No. 28 (1-6 Bloom Ln.) - Chief Cole **(Tab # 3)**
  - B. Adopt Resolution No. 2016-23; Adopting 2016 Fire District Policy Manual For Board Of Directors – Chief Cole **(Tab # 4)**
8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS
  - A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab # 5)**
    - \* FY1516 June Reserves
    - \* FY1516 June Revenue
    - \* FY1516 June Expenses
    - \* FY1516 June Internal Service Fund Expenses
  - B. Volunteer Committee Report – Dir. Cockrell
  - C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
  - D. Vegetation Management Committee Report – Dir. McShane

- F. ALS/JPA – Dir. MacKimmie
- G. Emergency Preparedness – Dir. Rarback
- H. Attorney’s Report – Attorney Jean Savaree
- I. Fire Chief’s Report - Chief Cole **(Tab # 6)**
  - \* June Statistics
  - \* PARS Monthly Statement 5/1/16 to 5/31/16

9. CORRESPONDENCE (Tab # 7)

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: July 22, 2016

  
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Paul Cole, Assistant Chief