

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 27, 2012

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

1. OPEN SESSION

President Mackintosh called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:35 p.m.

2. PRESENT AT ROLL CALL

Directors Present: President Doug Mackintosh, Vice President Mike Alifano, Secretary Ginny McShane, Director Gary Burke, and Director Gary Riddell.

Staff: Assistant Chief Paul Cole.

Cal Fire: Fire Chief John Ferreira.

Legal Counsel: Attorney Jean Savaree.

Admin. Secretary: Jean Headley.

District Consultants: Susan George and Attorney Rick Bolanos.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

The Board received public comments from several members of the audience.

5. NEW BUSINESS

A. Review of Board Policy Manual and Bylaws

President Mackintosh provided background regarding why this is on the agenda and read certain language from the Board Policy Manual.

The Board received public comments from a member of the audience on this issue.

6. CONSENT CALENDAR

- A. Approval of Minutes of May 23, 2012 Regular Board Meeting
- B. Approval of Minutes of May 30, 2012 Special Board Meeting
- C. Approval of Minutes of June 5, 2012 Special Board Meeting
- D. Approval of Minutes of June 18, 2012 Special Board Meeting
- E. Approval of Vendor Checks #14227-14305 in the amount of \$2,625,191.31, dated May 1 to May 31, 2012
- F. Approval of Payroll Checks #20461-20473 in the amount of \$2,859.41, dated May 1 to May 31, 2012
Direct Deposit of Federal, State and Hospital Taxes in the amount of \$1,047.78 dated May 1 to May 31, 2012

A member of the public initiated a discussion regarding Item 6D, Minutes of the June 18, 2012 Special Board Meeting. Following discussion, President Mackintosh instructed that the minutes be revised to reflect that he requested each Board member to provide him with reasons pro or con regarding remaining with Cal Fire or creating a stand-alone department.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board voted unanimously to approve the Consent Calendar as amended. Motion passed 5-0.

7. CONTINUING BUSINESS

- A. Review and Approve District Comments to San Mateo County Civil Grand Jury Report – “Going Backward or Forward” (April 25, 2012)

President Mackintosh suggested combining Items 7A and 8E.

ON MOTION by Vice President Alifano, seconded by Director Riddell, the Board voted unanimously to combine Items 7A and 8E. Motion passed 5-0.

Attorney Savaree stated that draft responses to the Grand Jury Report are in the packet for tonight's meeting, and additional information is included in Attachment No. 2. Attorney Savaree requested direction regarding the language in the response to Finding No. 5. Board discussion occurred regarding the response to Item No. 5.

Cal Fire Chief John Ferreira provided a lengthy response to Vice President Alifano's inquiry regarding Cal Fire employee turnover, and Board discussion occurred.

President Mackintosh read suggested language for the response in question and posed it as a motion as follows:

That the Board notes that the statistics used by the Grand Jury apparently did not originate from Staff, and the numbers cited either do not match District's information or are restricted in scope. The Board, therefore, submits the following for consideration: It is the Board's opinion that this information materially alters several sections of the report. The Board disagrees with the assertion that the majority of the firefighters are not local and contends that the majority of the firefighters either live within the county or have lived within the Coastside for a substantial period of time. On the employee turnover, the total staff at the time was 36, not the 22 reported.

President Mackintosh said he would then attach the numbers that were given to the Board, and he is ready to accept the numbers that Staff has provided in Attachment No. 2.

As to the building inspections numbers, the remark suggested by President Mackintosh is that the data is incomplete and does not include data from the time prior to transition, and then include the data shown under Business Inspections.

Director Burke asked that President Mackintosh email the draft Motion to each Board member before it is voted on at the next Board meeting.

The Board received public comment from a member of the audience.

8. NEW BUSINESS (taken out of order)

E. Discuss and Take Action on Grand Jury Recommendations

Director Burke read aloud a portion of the Grand Jury Report and provided his comments.

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted on a motion to immediately discontinue its investigation of the process necessary to reestablish a standalone fire department at the expiration of its current contract with Cal Fire which ends on June 30, 2012:

Secretary McShane	Yes
Director Riddell	No
Vice President Alifano	No
Director Burke	Yes
President Mackintosh	No

Motion failed 2-3.

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted on a motion to complete negotiations with Cal Fire to extend the contract for three years before the contract expires on June 30, 2012:

Secretary McShane	Yes
Director Riddell	No
Vice President Alifano	No
Director Burke	Yes
President Mackintosh	No

Motion failed 2-3.

Director Burke made a motion, and Secretary McShane seconded the motion, that this Board refrain from formally considering whether to reestablish a stand-alone fire department unless substantial and material deficiencies in Cal Fire's performance surface.

President Mackintosh ruled that this motion is out of order because in a few minutes the Board will discuss whether there were material and substantial deficiencies.

The Board took a recess at 9:53 p.m. and reconvened at 10:09 p.m.

C. Community Facilities District #22 (Carnoustie, Half Moon Bay)
(taken out of order)

1) Motion to Adopt Resolution No. 2012-02; Resolution of Intention to Form Community Facilities District No. 22 (Carnoustie, Half Moon Bay)

Assistant Chief Paul Cole introduced the Resolution, summarized the Staff Report, and recommended adoption of the Resolution as presented.

ON MOTION by Director Burke, seconded by Vice President Alifano, by the following Roll Call Vote, the Board voted to adopt Resolution No. 2012-02, Resolution of Intention to Form Community Facilities District No. 22:

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

7. **CONTINUING BUSINESS** (cont'd)

B. Continuing review and direction to Staff regarding proposed Coastside Fire Protection District Fire Department Employees' Salary and Benefits Resolution and financial analysis for standalone fire department from Consultants

- 1) Review and Discuss Stand Alone Salary and Budget Comparison
- 2) Discuss Pros and Cons, including fiscal comparisons, of Stand Alone vs. Current Contract
- 3) Provide Cal Fire an opportunity to bid on the contract for CFPD as a side by side comparison to what the board and consultants have furnished
- 4) Financial analysis of proposed stand-alone department compared to Cal Fire

President Mackintosh proposed that the Board watch the presentations, that each Board member give individual comments, then for the Board to hear public comments, and finally to have Board discussion.

Director Burke provided background, and Cal Fire Chief John Ferreira introduced retired Chief Dan Turner of San Luis Obispo, who made a PowerPoint presentation entitled "Side by Side Comparison of Cal Fire Contractual Rates and Consultant Task Force Models." Chief Turner discussed each page of the presentation, responding to questions and comments from the Board throughout his presentation.

Chief Turner and the Board also responded to comments and questions from the audience.

Assistant Chief Paul Cole discussed the Preliminary Budget – New Model. Discussion occurred between the Board and the audience.

Vice President Alifano provided extensive comments as to why he wanted to go through the process of determining whether the District could afford to establish a stand-alone fire department.

Due to the lateness of the hour, President Mackintosh decided to table the rest of the agenda until a future meeting, except for Items 8A and 8D, which will be handled tonight.

8. NEW BUSINESS

A. Review and Adopt FY 2012/12 Coastside Fire District Preliminary Budget

ON MOTION by Director Burke, seconded by Secretary McShane, the Board voted unanimously to approve the FY 2012/13 Coastside Fire Protection District Preliminary Budget. Motion passed 5-0.

B. Set Date for Special Board Meeting For No Later Than July 16, 2012 (Weed Abatement Charges, Community Facilities Districts, HMB special tax and PTM special tax)

The special meeting date for the above items and also to continue with the remaining items on tonight's agenda was scheduled for 6:30 p.m. on Tuesday, July 3, 2012.

D. Set Point Montara Special Tax Amount for FY 2012/2013

The Board received public comment from a member of the audience.

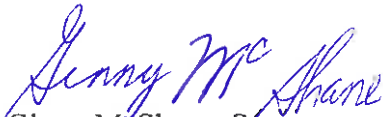
Some Board discussion occurred.

ON MOTION by Director Burke, seconded by Secretary McShane, the Board voted unanimously to reduce the parcel tax on the old Point Montara District by 10 percent or as close to 10 percent as possible depending on the various categories that are in the ordinance for the Point Montara Fire District. Motion passed 5-0.

ADJOURNMENT

President Mackintosh adjourned the meeting at 12:05 a.m.

Respectfully submitted,



Ginny McShane, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board voted unanimously to approve the Consent Calendar as amended. Motion passed 5-0.

ON MOTION by Vice President Alifano, seconded by Director Riddell, the Board voted unanimously to combine Items 7A and 8E. Motion passed 5-0.

ON MOTION by Director Burke, seconded by Secretary McShane, by Roll Call Vote, the Board voted on a motion to immediately discontinue its investigation of the process necessary to reestablish a standalone fire department at the expiration of its current contract with Cal Fire which ends on June 30, 2012. Motion failed 2-3, with Directors Mackintosh, Alifano and Riddell the dissenting votes.

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ON MOTION by Director Burke, seconded by Secretary McShane, the Board voted unanimously to reduce the parcel tax on the old Point Montara District by 10% or as close to 10% as possible depending on the various categories that are in the ordinance for the Point Montara Fire District. Motion passed 5-0.